# Staff Excellence Award



# Frequently Asked Questions

# Who is eligible for the award?

Goldfarb employees are eligible if they meet the following criteria:

- Goldfarb staff
- Have at least 12 months of service at GSON prior to the nomination date
- Have no documented performance issues for the given nomination year
- Role is non-management and employee classification is not PRN or Temporary
- Nominations are eligible for that given year's award

### Who and how can somebody be nominated?

- Individuals need to be nominated by a staff or faculty member. No self-nominations.
- Nomination form: <a href="http://www.barnesjewishcollege.edu/Information-For/Faculty-and-Staff">http://www.barnesjewishcollege.edu/Information-For/Faculty-and-Staff</a>.
- Completed applications will be submitted only through the College Human Resources Department:
   Dettra.Fields@bjc.org

#### What is the award?

• The recipient(s) will receive a \$1,000 award (consistent with system level award totals) and a commemorative plaque or certificate presented during the awards ceremony.

#### Who is on the Selection Committee?

Selection Committee is comprised of:

- One faculty member
- Two internal non-faculty members
- Two external individuals
- A Human Resources representative as an ex-officio member
- Selection Committee team members will be diverse and have an appreciation of the nature of staff roles and functions
- Members will rotate annually or bi-annually

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## What is the selection process?

- Only forms received by HR will be considered in the selection process.
- HR representative will ensure candidates are in good standing via a discussion with manager/director
- Multiple nominations for a single candidate will be packaged by HR and presented to the Selection Committee as a single nomination; each unique candidate will only be scored once for each competency.
- Selection Committee will meet to discuss the candidates and identify the winner
- Nomination forms are made anonymous to the Selection Committee; once scored, nominee names are shared for further discussion purposes
- Each nomination is scored based on the GSON Mission, Vision and 4 GSON core values
- Up to two staff members will be selected

#### When is the winner announced?

• At the January 2021 Town Hall meeting

# What are the descriptors for each competency?

- Mission We prepare exceptional nurse leaders in an academic learner-centered environment.
- **Vision** To be a national academic leader in nursing education, research and scholarship. Or, how is the individual helping meet student outcomes?
- **Community** embedded and responsibly participating within many diverse communities to deliver best strengths for advancing, serving, and sustaining healthcare (higher education) work and success.
- Mutual Respect holding each other in highest mutual regard, honoring diverse gifts, promoting healthy
  engagement and exchange.
- Caring Ways delivers, discovers, teaches, establishes, sustains, and supports healing and restorative pathways.
- **Empowerment** demonstrates how he/she prepares, positions, and delivers their best thinking, skills, energy, and contributions to the College and/or its communities of interests.

Note: An award may not be given if the nominations do not meet the criteria.

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