

This form contains Personally Identifiable Information

2025-2026 Verification Worksheet- Independent Student

Your application was selected for review in a process called “Verification” by the Department of Education. In this process, we will be comparing information from your FAFSA with copies of your and your parents’ 2023 federal tax returns, or with W-2 forms or other financial documents. Federal regulations (34 CFR, Part 668) require us to collect this information before disbursing federal aid. If there are differences between your FAFSA and the verification documents, we will make the corrections and send the required changes electronically to the Federal Student Aid processor to have your information reprocessed. **Please complete and return all pages, including any necessary tax documents. Spouses who filed taxes separately will each need to provide consent and tax information on the student’s FAFSA.**

Student Information

Last Name: _____ First Name: _____ MI: _____
 Social Security #: _____ - _____ - _____ Student ID: _____ Date of Birth ____/____/____

Family Information

List yourself, your spouse (if married), and anyone else in your household you will provide more than half of their financial support from July 1, 2024 through June 30, 2025. Do not include foster children. Attach a separate sheet if necessary.

Full Name	Age	Relationship
		Self

Please see the information below and follow the instructions pertaining to your household.

Verification of 2023 Household Income Information

Check the box that applies to the student and spouse (if married):

- The student and spouse, if married are unable to use the DDX on the FAFSA and instead will provide the school with a signed and dated copy of their **2023 Federal Tax Return with applicable tax schedules** or their **Tax Return Transcript** from the IRS.
- The student and/or spouse (if married) *was employed in 2023 but did not and was not required to file taxes for 2023.* Please list on the next page the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form or an equivalent document is provided. Provide copies of all 2023 IRS W-2 forms issued to the student and/or spouse (if married) by their employer in the **2023 Employer Income** box. List all employers even if the employer did not issue an IRS W-2 form.
- The student was not employed and had no income earned from work in 2023.*
- The spouse was not employed and had no income earned from work in 2023.*

2023 Employer Income

If you DID NOT and WERE NOT required to file a 2023 federal income tax return, please list all sources of income for student and/or spouse (if married) in the box below. If you are unsure about whether or not your income level exceeds federal income filing thresholds, consult IRS Publication 17 at www.irs.gov. If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Student Annual Amount Earned in 2023	Spouse Annual Amount Earned in 2023
<i>(Example) ABC's Auto Body Shop</i>	Yes	\$4,500.00	
Total Amount of Income Earned From Work		\$	\$

Note: An IRS Verification on Nonfiling Letter is only required if an individual filed a tax return with a tax authority other than the IRS. (Ex. A foreign tax return)

- Check here if **Verification of Nonfiling Letter** is provided.
- Check here if **Verification of Nonfiling Letter** will be provided later.

Sign This Worksheet

The deadline for a selected student to submit all required documents in order to originate and pay a Direct Loan is two weeks prior to the end of the term. The deadline to originate and disburse a Pell Grant is published in the *Federal Register* or 120 days after the last day of the student's enrollment, whichever is earlier. If a selected student does not submit the required documentation by this deadline, they forfeit their Title IV eligibility for that award year.

Each person signing below certifies that all the information reported is complete and correct. The student is required to sign and date, but the spouse's signature is optional. **WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

Student Signature (Required)

Date

Spouse's Signature (Optional)

Date