

Student Payments Direct Deposited to Your Bank Account

Payments from Goldfarb School of Nursing at Barnes-Jewish College (GSON) will be direct deposited to your bank account.

Please submit the following two documents to the GSON Business Office:

1) GSON Student Vendor/Payee ACH/EFT form

- complete the following fillable form, print and sign the form, or
- print the following form, complete, and sign the form

2) a voided check from your bank account

- write “VOID” on a blank check – do not write over the account or routing numbers

Documents may be submitted:

- in person, or
- by e-mail as a **pdf** attachment to GSON-BusinessOffice@BarnesJewishCollege.edu from your @BarnesJewishCollege.edu or @bjc.org account (jpg, gif, png, etc. cannot be accepted)
- by mail to:

Goldfarb School of Nursing at Barnes-Jewish College
 Attn: Business Office, Mailstop 90-36-697
 4483 Duncan Avenue
 St. Louis, MO 63110

GSON / BJC does not charge a fee for direct deposits. Please check with your financial institution to determine if they will charge you a fee for receiving direct deposits.

Refunds to parents from Parent PLUS loans will continue to be made by check – parents are not eligible for direct deposit. Refunds to students from Parent PLUS loans will be made by direct deposit.

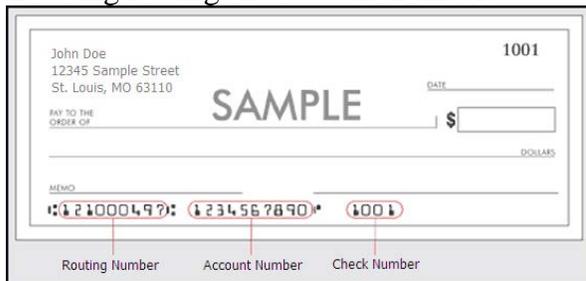
As refunds are processed by the GSON Business Office (viewable on Self-Service Banner), refund paperwork is submitted to a department within BJC that processes direct deposits. BJC will e-mail you when they have processed your refund.

If you have any questions, please contact the GSON Business Office:

Joe Etling 314-454-8619 Room 414
 Linda Stille 314-362-9855 Room 407

Form definitions:

Locating routing and account numbers:



Vendor/Payee: The person who receives the payment.

ACH/EFT: The Automated Clearing House (ACH) is the primary Electronic Funds Transfer (EFT) system in the U.S. used to process financial transactions electronically without the need for hardcopy checks.



GSON Student Vendor/Payee ACH/EFT

BJC Health System (“BJC”) is hereby authorized to initiate credit entries to the account and institution named on this form for monies due from BJC and member organizations to the vendor/payee named below (the “Vendor/Payee”). The institution named in this authorization is directed to credit the account named below for monies due from BJC and member organizations to the Vendor/Payee. BJC is authorized to reverse any credit entries put through in error only and only for the full amount of the original deposit. This authorization will remain in effect until a change is submitted in writing to the director of the BJC Health System Accounts Payable Department at Mailstop 90-68-100, 4353 Clayton Avenue, Saint Louis, Missouri 63110. This authorization will replace any previous authorization to direct payment by ACH/EFT (automated clearing house/electronic funds transfer).

All fields are required to be completed. Please print.

Vendor/Payee information:

Student Name: _____

Street & Apt #: _____

City, State & Zip: _____

BJC Outlook e-mail: Used to notify student regarding initiated credits:
_____ @BarnesJewishCollege.edu

Institution information (e.g., bank, savings & loan, credit union, broker, etc.):

Account number: _____

Routing number: _____

Type of Account: Checking Savings

Institution name: _____

Student signature: _____

Date: _____

SUBMIT TO GSON BUSINESS OFFICE WITH A VOIDED CHECK.

[Write “VOID” on a blank check -- do not write over the account or routing numbers.]

Internal use - vendor number: _____