

# GOLDFARB

GOLDFARB SCHOOL OF NURSING AT BARNES-JEWISH COLLEGE

A photograph of the Barnes Jewish College building, featuring large glass windows and a prominent sign that reads "BARNES JEWISH COLLEGE" with a sunburst logo. The building is surrounded by green trees and foliage.

BARNES JEWISH  
COLLEGE

2018-2019 Annual Security Report

BARNES JEWISH  
College  
Goldfarb School of Nursing  
HealthCare



2018

# ANNUAL SECURITY REPORT



2018

Duncan Campus Site

# **GOLDFARB SCHOOL OF NURSING AT BARNES-JEWISH COLLEGE**

## **2018 ANNUAL SECURITY REPORT – DUNCAN (Main) CAMPUS**

### **Introduction**

This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, as amended. It provides students and employees of Goldfarb School of Nursing at Barnes-Jewish College (“Goldfarb” or “College”) with information on: the College’s security arrangements, policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, and the prevention of crime generally; and procedures the College will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others.

### **Policy for Preparing the Annual Report**

This report is prepared by Barnes-Jewish Hospital’s Department of Public Safety in cooperation with local law enforcement authorities and includes information provided by them as well as by the College’s campus security authorities, faculty, and staff. Each year an e-mail notification is sent to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notifications. Hard copies of the report may also be obtained at no cost by contacting Dr. Michael Ward, Vice Dean for Student Affairs and Diversity or Djuan Coleman, Vice Dean for Finance and Administration.

Goldfarb is committed to taking the actions necessary to provide a safe and secure working and learning environment for all students and staff. As a member of the campus community, know that Goldfarb has worked hard to implement procedures benchmarked as best practices in the field.

### **Campus Security Personnel & Relationship with Local Law Enforcement**

Barnes-Jewish Hospital Department of Public Safety is responsible for campus security at the Duncan Campus. Its jurisdiction covers all campus property. The Department of Public Safety handles all calls for service, traffic enforcement and accident investigation, and their officers are licensed public safety officers that have full arrest authority. The Department of Public Safety has a working relationship with local law enforcement agencies, including the Metropolitan St. Louis Police Department, which, when necessary, assists the Department of Public Safety. The Department of Public Safety does not have a written memorandum of understanding with the Police Department.

#### **Contact information for BJH Department of Public Safety**

Michael Lauer  
Executive Director  
Department of Public Safety of Support Services and Public Safety  
mrl2530@bjc.org  
314.362-0220

### **Other Officials to Whom Crimes May Be Reported (Campus Security Authorities)**

The College has also designated other officials to serve as additional campus security authorities. Reports of criminal activity can also be made to these officials. They in turn will ensure the reports are recorded with

the Department of Public Safety for collection as part of the College's annual report of crime statistics. These additional campus security authorities are:

Title IX Coordinator

Dr. Michael Ward  
michael.ward@barnesjewishcollege.edu  
314-362-9155

Title IX Deputy Coordinator

Dr. June Cowell-Oates  
june.cowell-oates@barnesjewishcollege.edu  
314-454-8694

Vice Dean for Finance and Administration, Safety and Security Coordinator

Mr. Djuan Coleman  
Vice Dean for Finance and Administration  
djuan.coleman@barnesjewishcollege.edu  
314-454-8515

Academic and Student Support Advisors

Jessica Allen - Duncan Campus site  
jessica.allen@barnesjewishcollege.edu  
314-362-7295

Janine Russell - Duncan Campus site  
janine.russell@barnesjewishcollege.edu  
314-362-3623

Security

Duncan Campus First Floor Security desk  
314-454-7555

**Reporting a Crime or Emergency**

The College encourages accurate and prompt reporting of all criminal actions, accidents, injuries, or other emergencies occurring on campus to the Department of Public Safety and appropriate police agencies even when the victim of a crime elects not to do so or is unable to make such a report. Such reports can also be made as follows:

- Situations that pose imminent danger, or if a crime is in progress, should be reported to local law enforcement by calling **911** from any campus phone or cell phone. Keep in mind that the individual making the call from a cell phone will need to provide the address where the emergency has occurred. After making the 911 call, also make a report to one of the campus security authorities identified above.
- Students, staff, and visitors can report criminal actions, accidents, injuries, or other emergency incidents to one of the campus security authorities identified above. Once reported, the individual making the report will be encouraged to also report it to appropriate police agencies. If requested, a member of the College staff will assist a student in making the report to the police.

- Anonymous incident reports can also be made online, via the College website, on the “Student Complaints, Concerns and Feedback” page. Anonymous reports may also be made by submitting the reports in the suggestion box located in the student lounge.

### **Confidential Reporting**

To the extent permitted by law, the College will protect the confidentiality of victims.

Pursuant to the College’s Title IX Policy, when an employee becomes aware of alleged misconduct under that policy (including, but not limited to, dating violence, domestic violence, sexual assault, and stalking), the employee is responsible for reporting that information, including the status of the parties if known, to the Title IX Coordinator. A victim of other types of crimes (e.g., aggravated assault, burglary, etc.) who does not want to pursue action within the College disciplinary system or the criminal justice system is nevertheless encouraged to make a confidential report to a campus security authority. With the victim’s permission, a report of the details of the incident can be filed without revealing the victim’s identity. Such a confidential report complies with the victim’s wishes, but still helps the College take appropriate steps to ensure the future safety of the victim and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where a pattern of crime may be developing and alert the community as to any potential danger. These confidential reports are counted and disclosed in the annual crime statistics for the College.

For students or staff who seek counseling from professional licensed counselors through the Employee Assistance program or Student Assistance program, confidentiality is maintained unless otherwise dictated by the victim or state or federal law. The College encourages professional licensed counselors, if and when they deem it appropriate, to inform the person they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual report of crime statistics. The College does not employ pastoral counselors and thus does not have procedures encouraging them to inform the person they are counseling to report crimes on a voluntary confidential basis for inclusion in the annual report of crime statistics.

### **Monitoring Off Campus Locations of Recognized Student Organizations**

The College has no officially recognized student organizations with off-campus locations and therefore does not monitor criminal activity occurring at such locations. However, if criminal activity occurs while students are attending school sponsored events or training off campus, the reporting procedures are the same as those stated above.

### **Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense**

Upon written request, the College will disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against a student who is the alleged perpetrator of such a crime or offense. If the alleged victim is deceased as a result of such a crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

The previous paragraph does not apply to victims of dating violence, domestic violence, sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without the need to make a written request.

## **Educational Programs Related to Security Awareness and Prevention of Criminal Activity**

Goldfarb seeks to enhance the security of its campus and the members of the campus community by periodically presenting educational programs to inform students and employees about campus security procedures and practices, to encourage students and employees to be responsible for their own security and the security of others and to inform them about the prevention of crimes. A description of those programs and their frequency of presentation follows:

- A one-time campus security update is provided during the New Student Orientations for students as they enter their program of study. Additional information related to campus security and general safety can be found in the Student Handbook. Students are provided Title IX training as a part of their on-boarding after admitted to the College.
- Security and safety procedures are discussed with new and continuing students and staff within individual departments of the school at the beginning of term by way of “safety updates” found on the GSON website. This includes encouraging students to be alert to security situations and to assist the school in preventing crimes from occurring through awareness and communication.
- Employees and students are informed about the prevention of crimes through written communication from school management, via campus postings, email distribution, or internet posting.

## **Security of and Access to Campus Facilities**

Goldfarb is a private institution and reserves the right to restrict access and movement on its grounds to staff, students, patients, visitors, and others who are conducting business on site. The security of the College’s building involves patrols 24 hours a day, 7 days a week by the Department of Public Safety staff. Also, the interior and exterior of the College building is secured with closed circuit TV monitors. The buildings are accessible by students and staff with a current identification badge. On the Duncan campus, visitors without an ID badge are permitted entry on an individual basis by the security attendant.

Students and employees are asked to be alert and to not circumvent practices and procedures that are meant to preserve their safety and that of others:

- Do not prop doors open or allow strangers into secure campus buildings
- Do not lend keys or access cards to non-students
- Do not leave keys or access cards unattended
- Do not give others building access codes

Keys to the offices, laboratories, and classrooms on campus will be issued to employees only as needed and after receiving proper authorization. Each department supervisor is responsible for assuring his/her area is secured and locked.

Employees must adhere to policies regarding unauthorized access to school facilities, theft of, or damage to, school property, or other criminal activity. In particular, rendering inoperable or abusing any fire prevention or detection equipment is prohibited. Violation of these policies may lead to disciplinary action, up to and including termination and the filing of charges with law enforcement authorities.

Employee and student identification cards may be used to verify the identity of persons suspected to be in campus facilities without permission.

### **Security Considerations in the Maintenance of Facilities**

The Department of Public Safety works with the Facilities Department to identify maintenance issues on campus that may be safety hazards. Safety checks are completed to identify street or safety lights that are not functioning properly, or to determine if shrubs or other landscaping might need trimming. Maintenance personnel regularly check to ensure there is adequate lighting on pathways and that egress lighting is working in hallways and stairwells.

### **Timely Warnings**

In the event of criminal activity occurring on campus or off campus that, in the judgment of the Vice Dean for Finance and Administration or designee, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. An example of such an incident would be an armed robbery on or near campus where the perpetrator is not immediately apprehended. After information concerning incidences of ongoing or continued threats to students or employees at the College, medical center, or immediately surrounding areas, is received from the Department of Public Safety, email and/or text message warnings will be communicated to students and employees via the RAVE alert system. Updates to the warnings will be provided as appropriate.

Anyone with information warranting a timely warning should immediately report the circumstances to the Department of Public Safety.

### **Emergency Response and Evacuation Procedures**

The College has an emergency management plan designed to ensure there is a timely and effective response in the event of a significant emergency or dangerous situation occurring on campus involving an immediate threat to the health or safety of members of the campus community. Such situations include, but are not limited to: tornadoes, bomb threats, chemical spills, disease outbreaks, or armed intruders. Goldfarb works with local police and the Department of Public Safety to handle situations that warrant an emergency response. Students, staff and visitors are encouraged to notify the local police, Department of Public Safety or Vice Dean for Finance and Administration or designee of any situation that poses such a threat. If an officer with the Department of Public Safety is contacted about an emergency, he or she will notify the Vice Dean for Finance and Administration or designee.

The Vice Dean for Finance and Administration will access available sources from campus administrative staff and local authorities to confirm the existence of the danger and will be responsible for initiating and coordinating the College’s response, including notifying the appropriate local emergency response authorities for assistance. Depending on the nature of the emergency, other College departments may be involved in the confirmation process.

Once the emergency is confirmed and based on its nature, the Vice Dean for Finance and Administration will consult with other appropriate College officials to determine the appropriate segment or segments of the College community to be notified.



The Vice Dean for Finance and Administration or designee, in collaboration with other appropriate personnel, will determine who should be notified and will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Depending on the segments of the campus the notification will target, the content of the notification may differ. When appropriate, the content of the notification will be determined in consultation with local authorities. Also as appropriate, the notification will give guidance as to whether its recipients should shelter in place or evacuate their location.

The Vice Dean for Finance and Administration or designee will direct the issuance of emergency notifications, which will be accomplished using the RAVE system.

- Upon admission to the college, every student is required to complete an information sheet that identifies multiple contact numbers. This information will be maintained in the system as long as the student is in active status. Changes to any of the contact numbers should be reported to the college immediately to insure up to date information.
- All employees of the college, upon hire, will complete the information sheet. It is the responsibility of the individual to inform the college of any changes to their contact numbers.
- Student and employee contact information is updated by the College's Information System Department when changes occur.

The RAVE system is a notification system that provides multiple methods of communications with students, faculty and staff. Upon activation of the system, each individual will receive notice on their cellular telephone, land line telephone, a text message on their cellular telephone and an email message to their identified email account. Specific alerts have been developed for:

1. Campus Lockdown - A serious situation is occurring or precautionary steps are being taken to restrict access to the college campus.
2. Emergency Alert - A situation is occurring that requires immediate attention by all personnel.
3. Tornado Warning - A tornado or severe thunderstorm warning is in place for the immediate college area.
4. Weather Closing - Due to weather conditions the college is closing or will be closed for the next day.
5. Power Outage - There is a power outage at the college or medical center.

Specific information related to each of these alerts will be included in the message. There will also be an all clear notice sent for the lockdown, emergency and tornado warnings.

If deemed necessary, the Vice Dean for Finance and Administration will notify local law enforcement of the emergency if they are not already aware of it and local media outlets in order that the larger community outside the campus will be aware of the emergency.

If the Vice Dean for Finance and Administration is unable to address the emergency situation, then one of the following will be the responsible party for the College:

- Director of Information Services

- Vice Dean for Student Affairs and Diversity
- Senior Associate Dean for Academic Affairs
- President/Dean of College

The RAVE emergency notification system will be tested at least once per calendar year or more often if it is deemed necessary. The test will include a message that the system is being activated with a test message. A follow-up email message will be sent to each student, faculty and staff informing them a test of the system was conducted on a particular date and time and if the test message was not received, they should contact the Vice Dean for Finance and Administration. Anyone stating they did not receive a test message will have their emergency contact numbers confirmed and update in the system if necessary.

Also, at various times the Emergency Management Team will meet to train and test and evaluate the College's emergency response plan. The Vice Dean for Finance and Administration maintains a record of these tests and training exercises, including a description of them, the dates and times they were held and an indication of whether they were announced or unannounced. In connection with at least one such test, the College will distribute to its students and employees information to remind them of the College's emergency response and evacuation procedures.

## **Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking**

Consistent with applicable laws, the College prohibits dating violence, domestic violence, sexual assault, and stalking. The College's Title IX policy is used to address complaints of this nature. This policy, as well as the procedures for filing, investigating and resolving complaints, may be found at <http://gson-ne.ws/2j> (use the table of contents to find the section addressing "Title IX Policies").

The following sections of this report discuss the College's educational programs to promote the awareness of dating violence, domestic violence, sexual assault and stalking; provides information concerning procedures students and employees should follow and the services available in the event they do become a victim of one of these offenses; and advises students and employees of the disciplinary procedures that will be followed after an allegation that one of these offenses has occurred.

### **Primary Prevention and Awareness Program**

The College conducts a Primary Prevention and Awareness Program (PPAP) for all incoming students and new employees. The PPAP advises campus community members that the College prohibits the offenses of dating violence, domestic violence, sexual assault and stalking. They are also informed of the topics discussed below, including relevant definitions, risk reduction, and bystander intervention.

#### *Crime Definitions*

Definitions for dating violence, domestic violence, sexual assault, stalking, and consent (as it relates to sexual activity) in the state of Missouri can be found in Appendix A.

#### *College Definition of Consent*

The College's Title IX Policy uses the following definition of consent for the purpose of determining whether sexual violence/assault has occurred:

- Lack of consent is a critical factor in determining whether sexual violence/assault has occurred. Consent is informed, freely given, and mutually understood. Consent requires an affirmative act or statement by each participant. Consent is not passive.

- a. If coercion, intimidation, threats, and/or physical force are used, there is no consent.
- b. If a person is mentally or physically incapacitated or impaired by alcohol or drugs such that the person cannot understand the fact, nature, or extent of the sexual situation, there is no consent.
- c. If a person is asleep or unconscious, there is no consent.
- d. Consent to one form of sexual activity does not imply consent to other forms of sexual activity.
- e. Consent can be withdrawn. A person who initially consents to sexual activity is deemed not to have consented to any sexual activity that occurs after he or she withdraws consent.

### Risk Reduction

If you find yourself in an uncomfortable sexual situation, these suggestions may help you reduce your risk:

- Make your limits known before going too far.
- You can withdraw consent to sexual activity at any time. Do not be afraid to tell a sexual aggressor “NO” clearly and loudly.
- Try to remove yourself from the physical presence of a sexual aggressor. Be direct as possible about wanting to leave the environment.
- Grab someone nearby and ask them for help.
- Be responsible about your alcohol and/or drug use. Alcohol and drugs can lower your sexual inhibitions and may make you vulnerable to someone who views an intoxicated/high person as a sexual opportunity.
- Attend large parties with friends you trust. Watch out for your friends and ask that they watch out for you.
- Be aware of someone trying to slip you an incapacitating “rape drug” like Rohypnol or GHB.

If you find yourself in the position of being the initiator of sexual behavior, these suggestions may help you to reduce your risk of being accused of sexual assault or another sexual crime:

- Remember that you owe sexual respect to the other person.
- Don’t make assumptions about the other person’s consent or about how far they are willing to go.
- Remember that consent to one form of sexual activity does not necessarily imply consent to another form of sexual behavior.
- If your partner expresses a withdrawal of consent, stop immediately.
- Clearly communicate your sexual intentions so that the other person has a chance to clearly tell you their intentions.
- Consider “mixed messages” a clear sign that the other person is uncomfortable with the situation and may not be ready to progress sexually.
- Don’t take advantage of someone who is really drunk or on drugs, even if they knowingly and intentionally put themselves in that state. Further, don’t be afraid to step in if you see someone else trying to take advantage of a nearly incapacitated person.
- Be aware of the signs of incapacitation, such as slurred speech, bloodshot eyes, vomiting, unusual behavior, passing out, staggering, etc.

It is also important to be aware of the warning signs of an abusive person. Some examples include: past abuse; threats of violence or abuse; breaking objects; using force during an argument; jealousy; controlling behavior; quick involvement; unrealistic expectations; isolation; blames others for problems; hypersensitivity; cruelty to animals or children; “playful” use of force during sex; Jekyll-and-Hyde personality.